

**ASLP-IC Executive Committee
Meeting
May 23, 2022**



Agenda

4:00 PM – 4:05 PM	Welcome/Call to Order	Chair
4:05 PM – 4:10 PM	Roll Call	Chair
4:10 PM – 4:15 PM	Review and Adopt Agenda*	Chair
4:15 PM – 4:20 PM	Review and Adopt Minutes*	Chair
4:20 PM – 4:30 PM	Discussion/Voting of Five Additional Delegates*	Chair
4:30 PM – 4:35 PM	Discussion/Appointment of Committee Chairs	Chair
4:35 PM – 4:40 PM	Discussion of Grant Applications for Database	Chair
4:40 PM – 4:45 PM	Discussion of Annual Meeting	Chair
4:45 PM – 4:50 PM	Discussion of MOU with NCSB	Chair
4:50 PM – 4:55 PM	Discussion of RFP for Executive Director	Chair
4:55 PM – 5:00 PM	Adjourn*	Chair

* Indicates agenda item requires Executive Committee vote

Welcome/Call to Order

- L. Molt called the meeting to order at 4:01 PM EST.
- L. Molt shared that Missouri and Iowa have passed the ASLP-IC

Roll Call

- I. Eliassen called the roll.

Delegates Present

Chair: Larry Molt
Vice-Chair: Claire Covert-Bybee
Secretary: Nicole Jeffcoate
Treasurer: Glenn Waguespack
Members at large: Erica Chatelain as proxy for Daphne Washington, Tammy Brown

Delegates Absent

Vickie Pullins

Ex Officios Present

Susan Adams, ASHA

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Susan Pilch, AAA
Kerri Philips, NCSB

Legal Counsel Present

Nahale Kalfas, Council of State Governments (CSG)

Others Present

Isabel Eliassen, CSG
Adam Haley, Academy of Doctors of Audiology (ADA)
Jolie Jones, Executive Director, Louisiana
Sherri Smith, Board Member, North Carolina
Amy Goldman, President, NCSB

Review and Adoption of Agenda

- L. Molt reviewed the agenda.
- L. Molt called for a motion to adopt the agenda, as corrected.
- **Motion:** N. Jeffcoate moved that the ASLP-CC Executive Committee adopt the agenda. C. Covert-ByBee seconded the motion. The motion carried.

Review and Adopt Minutes from April 1 Meeting

<https://aslpcompact.com/wp-content/uploads/2022/04/ASLPIC-Executive-Commission-Meeting-Minutes-April-1-2022.pdf>

- L. Molt reviewed the minutes.
- L. Molt called for a motion to adopt the minutes.
- **Motion:** G. Waguespack moved that the ASLP-CC Executive Committee adopt the minutes. N. Jeffcoate seconded the motion. The motion carried.

Discussion/Appointment of Additional Delegates

Nominee	Nominator
Megan Bradford, Board Administrator (KY) Megan Bradford is a Boards and Commissions Support Specialist with the Department of Professional Licensing in Frankfort, KY. Megan’s office provides administrative and technical services to 24 professional licensing Boards and Registries. Megan has been with the Department almost four years and serves three Boards full-	Douglas Keefe

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<p>time but has assisted numerous others as needed. Her daily role at the Kentucky Board of Speech-Language Pathology and Audiology includes processing applications, issuing licenses and answering questions from applicants and licensees.</p>	
<p>Denise Brown, Executive Director (NC)</p> <p>Denise Brown is the Executive Director for the North Carolina Board of Examiners for Speech-Language Pathologists and Audiologists. She has worked for the North Carolina Speech and Audiology Board for 16 years and has been the Executive Director for the Board since 2017. A portion of the Executive Director’s duties include providing annual reports to the Secretary of State, Attorney General, Joint Legislative Administrative Oversight Committee, the North Carolina Business and Occupational License Database, NC Office of the State Controller and the NC Department of Revenue. She also provides quarterly reports to the Employment Security Commission, Commerce Department and the Child Support Enforcement Commission. Denise serves as the Ethics Liaison for the NC Ethics Commission, handles payroll for the NC Board, provides the auditor with needed information to conduct the NC Board’s financial audit, maintains the State and Federal tax records and payments, conducts HR services, organizes agendas for board meetings & settlement conferences, and makes arrangements for board travel. She recently worked with a database designer to create updated processing capabilities and login accounts for the North Carolina Speech-Language Pathology and Audiology licensees. Denise has provided presentations to the National Council of State Boards of Examiners for Speech-Language Pathologists and Audiologists, the North Carolina Speech Hearing & Language Association, and various North Carolina Universities.</p>	<p>Nicole Jeffcoate Sherri Smith</p>
<p>Dr. Brenda Fairfax, Public Member (NC)</p>	<p>Sherri Smith</p>

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Dr. Brenda James Fairfax hails from Greenville, North Carolina. After her graduation from J. H. Rose High School in 1970, she immediately departed Greenville to pursue her career goals.

While working in ever more responsible positions, she raised a family and simultaneously continued her education: Bachelor of Science in Computer Information Management; Master of Arts in Computer Resources and Information Management, and Doctor of Education with a concentration in Organizational Leadership. Dr. Fairfax attended the Kennedy School of Government, Senior Executive Fellows Program while employed with the Department of Defense. She has also earned dual certifications in Level III Program Management and Communications and Computers Systems. She is a life member of the Armed Forces Communications Electronics Association.

After a successful career within the Department of Defense in both the United States and Europe, Brenda retired in 2008 from the Defense Logistics Agency (DLA). She managed a large group of Information Assurance professionals as well as other information technology managers that were responsible for securing the headquarters' complex on Fort Belvoir as well as several satellite networks including Houston, San Antonio, and San Pedro. Brenda also performed as a dual manager for Information Operations while managing the DLA Information Operations Fuel Management Division. Under leadership, DLA Information Operations/J6F combined two distinct networks into one secure network that linked into multiple Continental United States and Overseas Continental United States networks servicing well over 27,000 employees and customers. In addition, she served as the agency's lead for the Federal Information Security Management Act Report. She also addressed Conflict Resolution

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<p>Management at the Women’s Leadership Symposium.</p> <p>While growing up in Greenville, family members, relatives and neighbors showed her the importance of self-responsibility, education, and supporting overall community welfare.</p> <p>Throughout her life, she has applied these values to work, education and family. Additionally, she has been most fortunate to have found individuals who chose to serve as personal mentors along the road of her professional development.</p> <p>Dr Fairfax returned home to North Carolina in 2009 and has served on the Board, Pitt County, Women for Women; Board for Friends of Joyner Library, East Carolina University, and Treasurer for the Pitt County Chapter, National Active and Retired Federal Employees. She currently serves as Member of the North Carolina Speech-Language Pathologist and Audiologists Board of Examiners, the Greenville-Pitt Convention and Visitors Bureau, and is President of her homeowners’ association.</p> <p>She enjoys learning different languages, playing the piano, reading, traveling, and cooking. She lives with her husband, James (Jim) Fairfax, an acclaimed artist, in Winterville, NC.</p>	
<p>Jolie Jones, Executive Director (LA)</p> <p>Jolie Jones has served as the Executive Director for eight years for the Louisiana Board of Examiners for Speech-Language Pathology and Audiology, in addition to seven years as the Board’s Administrative Assistant. Ms. Jones collaborates with the Board to protect consumers by ensuring that all applicants meet the designated qualifications, as well as ensuring that licensees comply with the procedural rules and law.</p>	<p>Glenn Waguespack</p>
<p>Ellen Stein, Public Member (MD)</p>	<p>Jill Silverman</p>

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<p>Ellen is the consumer member of the MD Board of Audiologists, Hearing Aid Dispensers, Language Pathologists, and Music Therapists. She received her bachelor’s degree from the University of Maryland and a master’s degree from Johns Hopkins University. Her major was early childhood education with a concentration in special education. She is a retired teacher with Baltimore County Public Schools.</p> <p>Academic Degrees</p> <ul style="list-style-type: none"> · University of Maryland - B.S Education, minor in Speech Therapy · Johns Hopkins University- M.S Special Education PreK – Middle school · Johns Hopkins University – M.S. Technology in Education <p>Employment</p> <ul style="list-style-type: none"> · Baltimore County Public Schools 1980-2012 · Elementary School Teacher · Mentor Teacher · Reading Resource Teacher <p>Services since Retirement in 2012</p> <ul style="list-style-type: none"> · Member of State Board of Audiologists, Hearing Aid Dispensers and Speech Pathologists · University of Maryland, Supervisor of Education seniors · Led an advocacy group that spearheaded a bill requiring all preservice teachers be required to Pass a Test of Fundamental Skills for Teaching Reading · Member of Community groups working with five Title One schools in Baltimore County to support students and teachers in providing support and resources 	
<p>Gregg Thornton, Executive Director (OH)</p> <p>Gregg B. Thornton serves as the Executive Director of the Ohio Speech and Hearing Professionals Board and is responsible for managing board operations and licensure requirements for over 11,000 practitioners. He works closely as a stakeholder for the professions</p>	<p>Tammy Brown</p>

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and consumers across varied levels of government. Thornton is a licensed attorney with experience in state government in the area of administrative law. Mr. Thornton graduated with honors from Howard University in Washington, D.C., receiving a B.A. in political science and his J.D. from Case Western Reserve University School of Law. He is an affiliate member of the American Academy of Audiology, American-Speech-Language Hearing Association, and International Hearing Society. He also serves on the Board of Directors of the National Council of State Boards of Examiners for Speech-Language Pathology and Audiology (NCSB) and is currently serving as past president. He was involved with the formulation and drafting team of the ASLP-IC since inception. The Ohio Speech-Language Hearing Association recognized Mr. Thornton in 2011 with its Award of Appreciation and in 2015 with its Advocacy Recognition Award. He continues to coordinate continuing education on ethics including issues of diversity

- L. Molt reviewed the call for additional delegates to the Commission. L. Molt reviewed each candidate.
- C. Covert-ByBee asked if they would be given an opportunity to discuss the nominees prior to vote. L. Molt agreed that they could do what the Board feels is appropriate.
- L. Molt asked if there was any discussion needed, none heard he called for the vote.
- I. Eliassen instructed Delegates on how to proceed with the vote via a Microsoft form.
- The four delegates receiving the highest number of votes are:
 - Denise Brown
 - Dr. Brenda Fairfax
 - Ellen Stein
 - Gregg Thornton
- The 5th delegate spot was tied between Megan Bradford and Jolie Jones
- L. Molt asked the Committee to reorder the agenda to allow time for a runoff election to be setup.

Discussion/Appointment of Committee Chair

- L. Molt reminded the Committee that they will determine the chairs of the Committees. The governing documents already set the Treasurer as the Chair of the Finance Committee.

Rules Committee

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- L. Molt indicated that the Committee could elect the interim chair of the Rules Committee to continue until the annual meeting or next rules committee meeting or to choose a new Chair. L. Molt reviewed the names of the current Rules Committee members:
 - Nate Brown (CO)
 - Gregg Thornton (OH)
 - Claire Covert-ByBee (NE)
 - Sherri Smith (NC)
 - Michael Zagarella (WV)
- L. Molt mentioned that the members of the Committee members have not been yet asked if they are interested in being Committee Chair. C. Covert-ByBee asked the term for the Committee Chair position and agreed that she would be willing to continue but agreed with Larry that the Committee members should be asked if anyone would like to be the Chair.
- N. Jeffcoate agreed that the Committees should be asked and asked S. Smith to lead the discussion on the decision of the Chair of the Rules Committee at the next Rules Committee meeting.

Appointment of Additional Delegates

- L. Molt polled the committee to move forward with runoff election between Megan Bradford and Jolie Jones.
- **Motion:** T. Brown made a motion to hold a runoff election. N. Jeffcoate seconded the motion. The motion carried and the vote was held.
- The 5th delegate by the majority of votes is Jolie Jones.

Discussion of Grant Applications for Database

- L. Molt indicated they are looking at whether the HRSA has any open grant applications and is awaiting further information.
- S. Adams indicated the NLC will be ready to do presentations and demonstrations of their system in June/July 2022.
- L. Molt asked for interested parties to become part of the ad hoc committee that would work on grant applications.

Discussion of Annual Meeting

- L. Molt indicated this discussion may be premature given the need for the Secretariat and Executive Director positions needing to be settled prior to planning.
- L. Molt asked the Committee to give thought to in-person or virtual meeting. Hybrid meetings are the most expensive option. Further discussions will be held at the next Executive Committee meeting.

Discussion of MOU with Funding Sources/NCSB

- A. Goldman indicated that NCSB has begun drafting a MOU between ASLP-IC and NCSB.

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- S. Adams offered that ASHA has begun drafting MOU between ASLP-IC and ASHA with hopes to proffer that for review prior to the next Executive Committee meeting.
- S. Pilch asked if the MOU between the funding sources would be together or separate. N. Kalfas indicated they could be done either way. S. Adams indicated that it was ASHA's intention that the MOU's be separate between the individual organizations and the ASLP-IC.

Discussion of RFP for Executive Director

- L. Molt shared the RFP for the Executive Director position for discussion. Delegates should review and provide comments.

Adjourn

- L. Molt asked for a motion to adjourn the Executive Committee meeting.
- **Motion:** N. Jeffcoate moved to adjourn the meeting. C. Covert-ByBee seconded the motion. All present voted yes. The motion carried.
- L. Molt adjourned the meeting at 5:13 PM.