**Agenda**

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| 4:00 PM – 4:05 PM | Welcome/Call to Order  | Chair |
| 4:05 PM – 4:10 PM | Roll Call  | Chair |
| 4:10 PM – 4:15 PM | Review and Adopt Agenda\* | Chair  |
| 4:15 PM – 4:20 PM  | Review and Adopt Minutes\*  | Chair |
| 4:20 PM – 4:30 PM  | Rules Committee Report | Claire Covert-ByBee |
| 4:30 PM – 4:35 PM | Appointment of Rules Committee Chair\* | Chair |
| 4:35 PM – 4:40 PM | Invitation to Jim Puente regarding data system | Chair |
| 4:40 PM – 4:45 PM | Discussion of Annual Meeting | Chair |
| 4:45 PM – 4:50 PM  | Discussion of MOUs | Chair |
| 4:50 PM – 4:55 PM | Discussion of RFP for Executive Director | Chair |
| 4:55 PM – 5:00 PM | Adjourn\*  | Chair |

\* Indicates agenda item requires Executive Committee vote

**Welcome/Call to Order**

* L. Molt called the meeting to order at 4:02 PM EDT.
* N. Kalfas, indicated that D. Washington is no longer able to act as the Member-at-Large for the Executive Committee. An election must be held to replace her position on the Executive Committee.

**Roll Call**

* I. Eliassen called the roll.

**Delegates Present**

Chair: Larry Molt

Vice-Chair: Claire Covert-ByBee

Secretary: Nicole Jeffcoate

Members at large: Vickie Pullins

**Delegates Absent**

Treasurer: Glenn Waguespack

Member at large: Tammy Brown, Daphne Washington

**Ex Officios Present**

Susan Adams, ASHA

Kerri Philips, NCSB

**Ex Officios Absent**

Susan Pilch, AAA

**Legal Counsel Present**

Nahale Kalfas, Council of State Governments (CSG)

**Others Present**

Isabel Eliassen, CSG

Adam Haley, ADA

**Review and Adoption of Agenda**

* L. Molt reviewed the agenda.
* L. Molt called for a motion to adopt the agenda.
* **Motion**: C. Covert-ByBee moved that the ASLP-CC Executive Committee adopt the agenda. V. Pullins seconded the motion. All Delegates voted in favor and the motion carried.

**Review and Adopt Minutes from May 23 Meeting**

<https://aslpcompact.com/wp-content/uploads/2022/05/ASLPIC-Executive-Commission-Meeting-Minutes-May-23-2022.pdf>

* L. Molt reviewed the minutes.
* L. Molt called for a motion to adopt the minutes.
* **Motion**: N. Jeffcoate moved that the ASLP-CC Executive Committee adopt the minutes. C. Covert-ByBee seconded the motion. All Delegates voted in favor and the motion carried.

**Rules Committee Report**

* C. Covert-ByBee referred the Executive Committee to the draft meeting minutes for specifics (<https://aslpcompact.com/wp-content/uploads/2022/06/ASLP-IC-Rules-Committee-Meeting-Minutes-June-9-2022-for-website.pdf>)
* By-laws amendments were recommended to adding the Nominations/Elections Committee, Training/Public Relations and Communications Committee.
* By-law amendments were also recommended to allow the composition, procedures, duties, budget and tenure of all committees (if not outlined in bylaws) to be determined through policies approved by the Commission.
* The Rules Committee recommended that the ratification of the conflict of interest policy be held at the next Commission meeting.
* The Rules Committee tabled agenda item on future rulemakings.
* The Rules Committee made a recommendation to appoint Gregg Thornton as the Chair of the Rules Committee.

**Appointment of Rules Committee Chair\***

* As there were no other candidates, Gregg Thornton was appointed Chair of the Rules Committee by acclimation.
* L. Molt thanked C. Covert-ByBee for her work as Interim Chair.

**Invitation to Jim Puente regarding data system**

* L. Molt shared that the nursing compact may be able to help with the creation of the ASLP-IC data system.
* J. Puente will be invited to make a presentation at the August meeting.
* C. Covert-ByBee asked if the Commission was required to do an RFP for the data system or if we can just choose. N. Kalfas indicated that we would likely do an RFP and that this invitation is only informational and is to help understand the needs and process involved.

**Discussion of Annual Meeting**

* L. Molt queried the Executive Committee on their thoughts on the future annual meeting.
* The budget outline has not been completed and a Finance Committee is scheduled for next week.
* The MOU between the Secretariat and the RFP for the Executive Director has not yet been finalized.
* N. Kalfas indicated that not having another meeting this year would not be a violation of the requirement to hold an annual meeting, as the inaugural meeting would stand as the annual meeting.
* K. Phillips agreed that waiting to have the annual meeting until we are further along may be advisable.
* C. Covert-ByBee indicated the PT Compact piggybacks on the FSBPT meeting and asked if we could also do that.
* S. Adams indicated that NCSB’s annual meeting would be the logical place to co-locate a meeting in 2023. K. Phillips indicated she would take that suggestion back to the NCSB Board.
* L. Molt indicated a special meeting would need to be held to approve a budget prior to any meeting planning beginning.

**Discussion of MOUs**

* S. Adams reviewed ASHA’s MOU with the Commission. This MOU was based on the sample budget that was agreed to in the organizational funding letter. S. Adams shared that this is not the budget that must be adopted by the Commission, but just a sample on which to base funding levels.
* N. Kalfas reiterated that the sample budget is just that, a sample and that the Commission must develop and approve the budget.
* N. Kalfas indicated that NCSB would be submitting an MOU on the Secretariat services.
* A. Haley mentioned that ADA would be drafting their MOU soon.
* L. Molt indicated that he has recused himself from discussions within NCSB on the Secretariat and budgeting issues.
* L. Molt will work with I. Eliassen to reach out to Delegates for additional members of the Finance Committee with a deadline of mid-July.

**Discussion of RFP for Executive Director**

* L. Molt reviewed the draft RFP for the Executive Director position.
* L. Molt asked Committee members to review and suggest changes.
* C. Covert-ByBee asked if the location of the Commission or the Executive Director has been determined and if that would affect the budget.
* N. Kalfas indicated that the location has not been determined yet but that it may be that the position is virtual.
* L. Molt shared that a budget must be in place prior to posting an RFP.

**Adjourn\***

* L. Molt asked if there is any other business to share. Seeing none, L. Molt asked for a motion to adjourn the Executive Committee meeting.
* **Motion**: C. Covert-ByBee moved to adjourn the meeting. V. Pullins seconded the motion. All Delegates voted in favor and the motion carried.
* L. Molt adjourned the meeting at 4:55 PM.