

**ASLP-IC Executive Committee
Meeting Minutes
November 7, 2022**



Agenda

4:00 PM – 4:05 PM	Welcome	Chair
	Call to Order	
	Roll Call	
4:05 PM – 4:10 PM	Review and Adopt Agenda*	Chair
	Review and Adopt Minutes*	
	https://aslpcompact.com/wp-content/uploads/2022/10/ASLPIC-Executive-Committee-Meeting-Minutes-September-26-2022.pdf	
4:10 PM – 4:15 PM	Update on Commission Account	Interim Counsel
4:15 PM – 4:20 PM	Update on Posting of RFP for Executive Director	Interim Counsel
4:20 PM – 4:30 PM	Update on Nursing Data System	Interim Counsel
4:30 PM – 4:40 PM	Finance Committee Report	G. Waguespack
4:40 PM – 4:50 PM	Rules Committee Report	G. Thornton
4:50 PM – 4:55 PM	Discussion of Legal Counsel Contract	Interim Counsel
4:55 PM – 5:00 PM	Adjourn*	Chair

* Indicates agenda item requires Executive Committee vote

Welcome/Call to Order

- L. Molt called the meeting to order at 4:03 PM EST.

Roll Call

- I. Eliassen called the roll.

Delegates Present

Chair: Larry Molt
Vice-Chair: Claire Covert-ByBee
Secretary: Nicole Jeffcoate
Treasurer: Glenn Waguespack
Members at large: Vickie Pullins, Tammy Brown

Delegates Absent

Members at large: Daphne Washington

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Ex Officios Present

Susan Adams, ASHA

Ex Officios Absent

Kerri Philips, NCSB

Susan Pilch, AAA

Legal Counsel Present

Nahale Kalfas, Council of State Governments (CSG)

Others Present

Isabel Eliassen (CSG)

Carl Sims (CSG)

Gregg Thornton (OH), Rules Committee Chair

Jolie Jones (LA)

Adam Haley, ADA

Amy Goldman (NCSB), Secretariat

Meredith Harold

Review and Adoption of Agenda

- L. Molt reviewed the agenda.
- L. Molt called for a motion to adopt the agenda.
- **Motion:** C. Covert-ByBee moved that the ALP-ICC Executive Committee adopt the agenda. N. Jeffcoate seconded the motion. All Delegates voted in favor and the motion carried.

Review and Adopt Minutes from September 26, 2022 Meeting

<https://aslpcompact.com/wp-content/uploads/2022/10/ASLPIC-Executive-Committee-Meeting-Minutes-September-26-2022.pdf>

- L. Molt reviewed the minutes.
- L. Molt called for a motion to adopt the minutes.
- **Motion:** V. Pullins moved that the ASLP-ICC Executive Committee adopt the minutes from the September 26, 2022, meeting. T. Brown seconded the motion. All Delegates voted in favor and the motion carried.

Update on Commission Account

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- N. Kalfas updated the Committee on the status of the Commission's bank account. The meeting that was scheduled today with Prime Management (the management company of the secretariat) had to be postponed.
- N. Kalfas did speak with Wells Fargo to discuss opening a bank account. The brokerage is in Alabama, as is Prime Management. Psypact has opened their bank account with Wells Fargo and they are familiar with the process.

Update on Posting of RFP for Executive Director

- N. Kalfas updated the Committee on the posting of the RFP. At this point, the bank account needs to be completed to be able to hire an Executive Director.
- CSG and interim counsel have discussed where to post the RFP.

Update on Nursing Data System

- N. Kalfas updated the Committee on the potential data system from National Council of State Boards of Nursing.
- NCSBN sending out a survey asking for non-binding interest and timeframe of interest and the total number of professionals nationwide from Commissions to inform sliding scale cost.
- December 6-7, NCSBN Exec team decision on base data system cost (fee 1).
- Commissions to survey member states as to their respective data system specifications and capabilities.
- 6 months of training from NCSBN IT to 2 IT Vendors.
- IT Vendors, now trained and familiar with scope of work, determine cost of install and build out and management and maintenance id desired by each Commission (this is fee 2).
- Then onboarding separate member states to operationalize compact (2024?).
- L. Molt indicated the Commission would need to determine who is responsible for the state data system to be able to speak to Commission data system. N. Kalfas indicated that is generally exclusive to the state bearing their own cost.
- L. Molt stated that the Committee will also be seeking information from other companies to provide this type of service.
- T. Brown asked if there has been feedback regarding the Nursys system from other nursing boards to help implement systems in the states. N. Kalfas indicated that it would be wise for boards to reach out to the nursing boards.
- C. Covert-ByBee asked about not all data being shared with data system and if that was a final decision. N. Kalfas indicated that it is not determined, and recommendations should come from the Rules Committee.
- N. Jeffcoate asked if there is a cost differential between sending all licensee data v. only compact users. N. Kalfas was told that it would be easier and less expensive than having to parse the data.

Finance Committee Report

- G. Waguespack updated the Committee on the recent work of the Finance Committee.

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- October 7 Minutes: <https://aslpcompact.com/wp-content/uploads/2022/10/ASLPIC-Finance-Committee-Meeting-Minutes-October-7-2022.pdf>
- November 4 Minutes: <https://aslpcompact.com/wp-content/uploads/2022/11/ASLPIC-Finance-Committee-Meeting-Meeting-November-4-2022.pdf>
- December meeting has been cancelled and Committee will meet again in January
- N. Kalfas indicated that the Finance Committee will craft survey for state administrators and send to the Executive Committee for approval.

Rules Committee Report

- G. Thornton updated the Committee on the recent work of the Rules Committee.
 - October 6 Minutes: <https://aslpcompact.com/wp-content/uploads/2022/10/ASLP-IC-Rules-Committee-Meeting-Minutes-October-6-2022.pdf>
- The Committee will begin work on Tier 2 rules and FAQs related to Tier 1 rules.
- G. Waguespack asked if the Rules Committee would need to develop codes for NPDB. N. Kalfas indicated that she would check with NCSBN. Nursys automatically feeds to NPDB so administrators do not have to input twice.

Discussion of Legal Counsel Contract

- N. Kalfas shared that when the bank accounts are finalized, the decision of permanent legal counsel will need to be made.
- The Commission will determine if they are interested in retaining their interim counsel or post a RFP. All current compacts hired their interim counsel and contracted with them individually.
- **Motion:** T. Brown moved to investigate terms for hiring interim counsel. N. Jeffcoate seconded that motion. All Delegates voted in favor and the motion carried.

Adjourn*

- The next meeting is scheduled for November 28. The Committee decided to push that meeting until December 12.
- L. Molt asked for a motion to adjourn the Executive Committee meeting.
- **Motion:** C. Covert-ByBee moved to adjourn the meeting. N. Jeffcoate seconded the motion. All Delegates voted in favor and the motion carried.
- L. Molt adjourned the meeting at 5:00 PM EST.