

**ASLP-IC Finance Committee
Meeting Minutes
January 6, 2023**



12:00 PM – 12:05 PM	Welcome/Call to Order/Roll Call	Chair
12:05 PM – 12:10 PM	Review and Adopt Agenda*	Chair
	Review and Adopt Minutes*	
	https://aslpcompact.com/wp-content/uploads/2022/11/ASLPIC-Finance-Committee-Meeting-Meeting-November-4-2022.pdf	
12:10 PM – 12:20 PM	Update on Bank Account	Interim Counsel
12:20 PM – 12:30 PM	Funding Update	Interim Counsel
12:30 PM – 12:55 PM	Review Survey Questions	Chair
		Interim Counsel
12:55 PM – 1:00 PM	Adjourn*	Chair

* Indicates agenda item requires Finance Committee vote

Delegates Present

Glenn Waguespack
Denise Brown
Julia Lidgard
Doug Garrison
Jolie Jones
Brenda Fairfax

Larry Molt (ex-officio)

Delegates Absent

Legal Counsel Present

Nahale Kalfas, Council of State Governments (CSG)

Others Present

Isabel Eliassen (CSG)
Keith Buckhout (CSG)
Brianna Miluk, SCSHA Vice President of Clinical & Professional Affairs
Elise Mitchell, SLP

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Welcome/Call to Order

- G. Waguespack called the meeting to order at 12:08 PM ET.

Roll Call

- I. Eliassen called roll. Two delegates were absent but arrived later.

Review and Adoption of Agenda

- G. Waguespack mentioned the agenda would need to be amended to add a discussion of changing the dates of future meetings.
- G. Waguespack asked for a motion to adopt the agenda as amended.
- **Motion:** J. Lidgard made the above motion. D. Brown seconded the motion. All Delegates present voted in favor and the motion carried.

Review and Adoption of Minutes

- G. Waguespack asked if there were any questions about the November minutes.
- G. Waguespack asked for a motion to adopt the November meeting minutes.
- **Motion:** J. Lidgard moved to adopt the minutes. D. Garrison seconded the motion. All Delegates present voted in favor and the motion carried.

Update on Bank Account

- N. Kalfas reported that the bank account setup was progressing, although the bank may require a letter from Chair Molt before the account is finalized.

Funding Update

- N. Kalfas told the committee that the MOUs with ASHA and ADA are both executed. AAA recently sent a draft MOU which Nahale reviewed and found to be in line with others.
- Nahale added that the committee would not need to compile a first quarter report but would need to compile an annual report.
- G. Waguespack asked if the report should include the budget. N. Kalfas answered that it should.
- G. Waguespack stated that the report would consist of expenditures and the budget.

Review Survey Questions

- N. Kalfas stated that some of the questions in the survey had already been answered through her talks with NCSBN. However, the six-month training period for the IT vendors still must occur.
- L. Molt is now in touch with university experts on databases to discuss other options to see if faster options were available.

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- N. Kalfas added that the committee should return to this agenda item next month as NCSBN is following up with her later this month with answers to additional questions.
- N. Kalfas requested that the committee members take these questions to their administrators so the administrators could give feedback as to whether these questions capture what IT vendors would need to know.
- G. Waguespack echoed the above request and asked if everyone could review the questions to ensure understanding.
- The committee discussed the timeline of the survey and potential concerns with the IT system and security.

Discussion of future meeting dates

- The committee discussed rescheduling meetings on an individual basis versus rescheduling all meetings.
- G. Waguespack called for motion to move the meeting dates.
- D. Garrison moved to change the meeting dates for February-April and June-August to the first Thursday of the month at 12:00 pm ET, with the meetings in May and after August to be decided at later dates. J. Lidgard seconded the motion. All present voted in favor and the motion carried.

Adjourn*

- G. Waguespack asked if there was any other business to share. Seeing none, he asked for a motion to adjourn the Finance Committee meeting.
- **Motion:** J. Lidgard moved to adjourn the meeting. D. Garrison seconded the motion. All Delegates voted in favor and the motion carried.
- G. Waguespack adjourned the meeting at 12:50 PM ET.