

**ASLP-IC Executive Committee
Meeting Minutes
January 23, 2023**



Teleconference

4:00 PM – 5:00 PM

Register at: https://csg-org.zoom.us/meeting/register/tZwvc-6vqTwrH9zBALdHykPX_GtOXF1j8pFG

Agenda

4:00 PM – 4:05 PM	Welcome	Chair
	Call to Order	
	Roll Call	
4:05 PM – 4:10 PM	Review and Adopt Agenda*	Chair
	Review and Adopt Minutes*	
	https://aslpcompact.com/wp-content/uploads/2023/01/ASLP-IC-Executive-Committee-Meeting-Minutes-December-12-2022.pdf	
4:10 PM – 4:15 PM	Update on Commission Bank Account	Interim Counsel
4:15 PM – 4:20 PM	Discussion on Posting of RFP for Executive Director	Interim Counsel
4:20 PM – 4:25 PM	Discussion of Data System	Interim Counsel
4:25 PM – 4:30 PM	Vote on Counsel Contract*	Chair
4:30 PM – 4:40 PM	Finance Committee Report	G. Waguespack
4:40 PM – 4:50 PM	Rules Committee Report	G. Thornton
4:50 PM – 4:55 PM	Discussion of Audiology Ex-Officio Seat	Chair
4:55 PM – 5:00 PM	Planning for Special Meeting and Annual Meeting	Chair
5:00 PM – 5:00 PM	Adjourn*	Chair

* Indicates agenda item requires Executive Committee vote

Welcome/Call to Order

- L. Molt called the meeting to order at 4:00 PM EST.

Roll Call

- K. Buckhout called the roll.

Delegates Present

Chair: Larry Molt

Vice-Chair: Claire Covert-ByBee

Treasurer: Glenn Waguespack

Secretary: Nicole Jeffcoate

Members at large: Vickie Pullins, Tammy Brown

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Delegates Absent

Members at large: Daphne Washington

Ex Officios Present

Susan Adams, ASHA
Kerri Philips, NCSB

Ex Officios Absent

Susan Pilch, AAA

Legal Counsel Present

Nahale Kalfas, Council of State Governments (CSG)

Others Present

Gregg Thornton (OH), Rules Committee Chair
Amy Goldman (NCSB)
Carl Sims (CSG)
Stephanie Czuhajewski (ADA)
Denise Brown (NC)
Courtney Cheek Couvillon
Heather Miller
Jeanette Benigas

Review and Adoption of Agenda

- L. Molt reviewed the agenda.
- L. Molt called for a motion to adopt the agenda.
- **Motion:** C. Covert-ByBee moved that the ALP-ICC Executive Committee adopt the agenda. G. Waguespack seconded the motion. All Delegates voted in favor and the motion carried.

Review and Adopt Minutes from December 12, 2022 Meeting

<https://aslpcompact.com/wp-content/uploads/2023/01/ASLP-IC-Executive-Committee-Meeting-Minutes-December-12-2022.pdf>

- L. Molt reviewed the minutes.
- L. Molt called for a motion to adopt the minutes.

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- **Motion:** V. Pullins moved that the ASLP-ICC Executive Committee adopt the minutes from the December 12, 2022, meeting. N. Jeffcoate seconded the motion. All Delegates voted in favor and the motion carried.

Update on Commission Account

- N. Kalfas updated the Committee on the status of the Commission bank account.
- ASHA & ADA have fully executed a MOU to help finance the Commission's work. Both organizations expect to be able to transfer funds within the next week.
- The Committee is still awaiting a fully executed MOU from AAA.
- L. Molt gave thanks to ASHA as the sole funding source in the interim.

Discussion on Posting of RFP for Executive Director

- L. Molt reviewed the Draft RFP for the Executive Director and the decision to create an ad hoc committee to review the ED resumes.
- The RFP had been put on hold until the bank account was created.
- N. Kalfas indicated the other commissions have generally allowed delegation of small tweaks or responses to potential applicants to the Chair.
- L. Molt called for a motion to adopt the Executive Director RFP.
- **Motion:** V. Pullins moved that the ALP-ICC Executive Committee adopt the Executive Director RFP as written and to delegate small tweaks and responses to the Chair. N. Jeffcoate seconded the motion. All Delegates voted in favor and the motion carried.

Discussion of Data System

- N. Kalfas indicated that the Commission is waiting for word on the amount of the license fee from NCSBN for the Nursys database, which will be available at the beginning of February. The second fee won't be available until after the vendors have learned the Nursys system and decide their cost to implement, which will be around six months from now.
- N. Kalfas is reaching out to other potential vendors and will share additional information when available.
- Finance has been working on member state survey questions. Rules will be meeting to develop a draft data set requirements rule.

Vote on Counsel Contract*

- L. Molt reviewed the history of the interim counsel contract.
- L. Molt called for a motion to adopt Commission Counsel contract.
- **Motion:** N. Jeffcoate moved that the ASLP-ICC Executive Committee name Nahale Kalfas as permanent Commission Counsel and approve the proposed contract with the Commission. G. Waguespack seconded the motion. All Delegates voted in favor and the motion carried.

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Finance Committee Report

- G. Waguespack updated the Committee on the recent work of the Finance Committee.
- January 6 Minutes: <https://aslpcompact.com/wp-content/uploads/2023/01/ASLP-IC-Finance-Committee-Meeting-Minutes-January-6-2023.pdf>

Rules Committee Report

- G. Thornton updated the Committee on the recent work of the Rules Committee.
- January 12 Minutes: <https://aslpcompact.com/wp-content/uploads/2023/01/ASLP-IC-Rules-Committee-Meeting-Minutes-January-12-2023.pdf>
- December 8 Minutes: <https://aslpcompact.com/wp-content/uploads/2023/01/ASLP-IC-Rules-Committee-Meeting-Minutes-December-8-22.pdf>
- G. Thornton indicated the Rules Committee's next focus will be discussing the rule for requirements on data reporting.

Discussion of Audiology Ex-Officio Seat*

- Ex-Officio members were appointed on April 1, 2022. The three audiology organizations agreed to share the audiology seat on an annual rotating basis, moving alphabetically through the Association acronyms. AAA initially held the seat.
- The current MOU for ex-officio to the audiology seat on the Executive Committee did not specify when the annual rotation would take place.
- L. Molt asked for a motion to determine the date of rotation of the audiology ex-officio seat.
- **Motion:** N. Jeffcoate moved to link the rotation of the ex officio seat to the calendar year (January 1 through December 31 annually). V. Pullins seconded the motion. All Delegates voted in favor and the motion carried.
- ADA will represent the audiology seat January 1, 2023 to December 31, 2023

Planning for Special Meeting and Annual Meeting*

- L. Molt indicated that a special meeting should be held to vote on rules, bylaws and replace D. Washington's seat on the Executive Committee.
- L. Molt indicated that the annual meeting for 2023 should be held in the fall. T. Brown will discuss with NCSB the possibility of co-locating the meeting with the NCSB conference. Other options are also possible and Committee members should send feedback to L. Molt.
- **Motion:** C. Covert By-Bee moved to select April 17 as the date of the Special Meeting. N. Jeffcoate seconded the motion. Five Delegates voted in favor, and one voted in opposition, the motion carried.

Adjourn*

- L. Molt asked for a motion to adjourn the Executive Committee meeting.

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- **Motion:** C. Covert-ByBee moved to adjourn the meeting. T. Brown seconded the motion. All Delegates voted in favor and the motion carried.
- L. Molt adjourned the meeting at 5:08 PM EST.