

**ASLP-IC Executive Committee  
Meeting Minutes  
March 16, 2023**



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**Agenda**

10:30 AM – 10:35 AM	Welcome Call to Order Roll Call	Chair
10:35 AM – 10:40 AM	Review and Adopt Agenda*	Chair
10:40 AM – 10:50 AM	Approve draft rules*	Chair
<del>10:45 AM – 10:50 AM</del>	<del>Approve member state board survey*</del>	<del>Chair</del>
10:50 AM – 10:55 AM	Update on annual member meeting	Chair
10:55 AM – 11:00 AM	Adjourn*	Chair

\* Indicates agenda item requires Executive Committee vote

**Welcome/Call to Order**

- C. Covert-ByBee called the meeting to order at 10:30 AM ET.

**Roll Call**

- I. Eliassen called the roll.

**Delegates Present**

Vice-Chair: Claire Covert-ByBee  
Treasurer: Glenn Waguespack  
Members at large: Tammy Brown, Vickie Pullins

**Delegates Absent**

Chair: Larry Molt  
Secretary: Nicole Jeffcoate

**Ex Officios Present**

Susan Adams, ASHA  
Kerri Philips, NCSB

**Ex Officios Not Present**

Stephanie Czuhajewski, ADA

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**Legal Counsel Present**

Nahale Kalfas, Council of State Governments (CSG)

**Others Present**

Carl Sims

**Review and Adoption of Agenda**

- C. Covert-ByBee reviewed the agenda and noted the need to remove the Executive Committee vote on sending out the member state survey as that was already approved by L. Molt as Chair.
- C. Covert-ByBee called for a motion to amend the agenda to remove the Executive Committee vote on sending out the member state survey and to adopt the amended agenda.
- **Motion:** T. Brown moved that the ALP-ICC Executive Committee adopt the amended agenda. V. Pullins seconded the motion. All Delegates voted in favor and the motion carried.

**Approve Draft Rules**

- N. Kalfas reviewed the draft data system reporting requirements rules from the Rules Committee. N. Kalfas indicated that these rules can be revised in the future if needed by the data system.
- N. Jeffcoate indicated via email that she has no concerns with the draft rule.
- G. Waguespack asked about states providing licensee data to outside organizations. N. Kalfas indicated that the Compact does not alter how states share their own licensee data with other organizations.
- N. Kalfas shared that the rule requires adverse actions to be uploaded within 30 days of the date of action. States are also required to upload data at least once a week to the Commission.
- T. Brown asked if states were worried about the once a week requirement. C. Covert-ByBee shared that states have varied timeframes for issuing licenses. Once a week was suggested as the common standard and is the same as what other compacts currently use.
- N. Kalfas reviewed the types of actions that would fall under each type of adverse action.
- C. Covert-ByBee asked for any questions or discussion.
- T. Brown asked if there is a punitive recourse if states do not upload weekly. N. Kalfas indicated that if a state has no information to upload, they would not be required to do so. However, the intention is that the data upload would be automatic. C. Covert-ByBee believes that states will have weekly updates. N. Kalfas shared that the Commission would reach out to the state in a non-punitive way if there were issues with data upload. Additional discussions were held among the Committee.
- C. Covert-ByBee called for a motion to send the draft rules to the full Commission for adoption.
- **Motion:** T. Brown moved that the ALP-ICC Executive Committee send the draft rules to the full Commission for adoption. V. Pullins seconded the motion. All Delegates voted in favor and the motion carried.

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**Update on Special Meeting and Annual Meeting**

- N. Kalfas reminded the Committee that we will be appointing the replacement for Daphne Washington as member at large on the Executive Committee at the upcoming Special Meeting on April 17, 2023.
- N. Kalfas also reminded the Committee that the rules approved today and the previously approved draft rules and by-laws will be up for adoption at the same meeting.
- N. Kalfas indicated that the Annual Meeting is being scheduled for October 7, 2023 in Charlotte, NC. This meeting will be co-located with the NCSB annual conference.
- T. Brown indicated the need to quickly secure the room for co-location with NCSB conference by contacting the hotel.

**Adjourn\***

- C. Covert-ByBee asked for a motion to adjourn the Executive Committee meeting.
- **Motion:** V. Pullins moved to adjourn the meeting. T. Brown seconded the motion. All Delegates voted in favor and the motion carried.
- C. Covert-ByBee adjourned the meeting at 11:09 AM ET.