

**ASLP-IC Ad Hoc Committee  
Meeting Minutes  
August 24, 2023**



Teleconference

11:00 AM – 12:00 PM ET

Register at: [https://csg-org.zoom.us/meeting/register/tZwvc-6vqTwrH9zBALdHykPX\\_GtOXF1j8pFG](https://csg-org.zoom.us/meeting/register/tZwvc-6vqTwrH9zBALdHykPX_GtOXF1j8pFG)

**Agenda**

11:00 AM – 11:05 AM	Welcome	C. Covert-Bybee
	Call to Order	
	Roll Call	
	Vote to Accept Meeting Notice Period*	
11:05 AM – 11:10 AM	Counsel Certification that Closed Session is Authorized Pursuant to ASLP-ICC Bylaws Section 8.5.B	Counsel
11:10 AM – 11:15 AM	Committee Vote to Move to Closed Session*	C. Covert-Bybee
11:15 AM – 11:45 AM	Closed Session – Committee Discussion of Executive Director Candidates and Interview Process	C. Covert-Bybee
11:45 AM – 11:50 AM	Closed Session – Committee Vote to End Closed Session*	C. Covert-Bybee
11:50 AM – 11:55 AM	Open Session – Potential Committee Vote to Authorize Forwarding of Final Candidates to Executive Committee*	C. Covert-Bybee
11:55AM – 12:00 PM	Adjourn*	C. Covert-Bybee

\* Indicates agenda item requires Ad Hoc Committee vote

**Welcome/Call to Order**

- C. Covert-Bybee called the meeting to order at 11:00 AM EST.

**Roll Call**

- K. Buckhout called the roll.

**Ad-Hoc Committee Members Present**

Claire Covert-ByBee  
Glenn Waguespack  
Nicole Jeffcoate

**Ad-Hoc Committee Members Absent**

None

**Legal Counsel Present**

Nahale Kalfas, The Council of State Governments (CSG)

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**Others Present**

Keith Buckhout, The Council of State Governments (CSG)  
Carl Sims, The Council of State Governments (CSG)

**Vote to Accept Meeting Notice Period**

- C. Covert-Bybee called for a motion to accept the Ad Hoc Committee Meeting Notice Period.
- **Motion:** G. Waguespack moved for the Ad Hoc Committee to accept the meeting notice period. N. Jeffcoate seconded. All Committee Members voted in favor and the motion carried.

**Counsel Certification that Closed Session is Authorized Pursuant to ASLP-ICC Bylaws Section 8.5.B**

- ASLP-IC Legal Counsel, N. Kalfas certified that the Ad Hoc Committee is authorized to move in to closed session.

**Committee Vote to Move to Closed Session\***

- C. Covert-Bybee called for motion to move the Ad Hoc Committee in to closed session. correction.
- **Motion:** G. Waguespack moved for the Ad Hoc Committee to go in to closed session. N. Jeffcoate seconded. All Committee Members voted in favor and the motion carried.

**COMMITTEE MOVED IN TO CLOSED SESSION**

- Committee discussed Executive Director Candidates and Interview Process from 11:15 – 11:45 AM ET.

**COMMITTEE MOVED BACK IN TO OPEN SESSION**

- C. Covert-Bybee called for motion to amend the agenda to vote to proceed with first round interviews of selected candidates within the Ad Hoc Committee.
- **Motion:** N. Jeffcoate moved that the Ad Hoc Committee amend the agenda to vote to proceed with first round interviews of selected candidates within the Ad Hoc Committee. G. Waguespack seconded the motion. All Committee Members voted in favor and the motion carried.
- C. Covert-Bybee called for motion for the Ad Hoc Committee to call back the selected candidates with the option for an alternate to schedule interviews within the Ad Hoc Committee.
- **Motion:** N. Jeffcoate moved that the Ad Hoc Committee call back the selected candidates with the option for an alternate to schedule interviews within the Ad Hoc Committee. G. Waguespack seconded the motion. All Delegates voted in favor and the motion carried.

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**Adjourn\***

- **Motion:** N. Jeffcoate moved that the Ad Hoc Committee adjourn. G. Waguespack seconded the motion. All Delegates voted in favor and the motion carried.