

**ASLP-IC Executive Committee  
Meeting Agenda  
December 9, 2024**



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Teleconference 12:00 PM – 1:00 PM

Register at: <https://csg-org.zoom.us/meeting/register/tZMkc--hrD0tHtGemfgtLcuWqao9hwwni2cj#/registration>

**Agenda**

12:00 PM – 12:05 PM	Welcome Call to Order Roll Call	Chair
12:05 PM – 12:10 PM	Review and Adopt Agenda*  Approval of Executive Committee Meeting Minutes October 28, 2024* <a href="https://aslpcompact.com/wp-content/uploads/2024/10/ASLP-IC-Executive-Committee-Meeting-Minutes-Oct-28-2024.pdf">https://aslpcompact.com/wp-content/uploads/2024/10/ASLP-IC-Executive-Committee-Meeting-Minutes-Oct-28-2024.pdf</a>	Chair
12:10 PM – 12:20 PM	Rules Committee Report	Rules Chair
12:20 PM – 12:30 PM	Finance Committee Report Discussion and Vote on 2023-2024 Budget Reconciliation*	Finance Chair
12:30 PM – 12:35 PM	Discussion and Vote on Compact Privilege Fee*	Chair
12:35 PM – 12:45 PM	Interim Director Update Executive Director RFP Update	Chair
12:45 PM – 12:55 PM	CSG MOU Update Secretariat Contract Update	Chair
12:55 PM – 1:00 PM	Committee Member Comment Public Comment Adjourn	Chair

\* Indicates agenda item requires Executive Committee vote

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**Welcome/Call to Order**

- C. Covert-ByBee called the meeting to order at 12:02 PM EST.

**Roll Call**

- K. Buckhout called the roll.

**Delegates Present**

Chair: Claire Covert-ByBee  
Vice-Chair: Vickie Pullins  
Treasurer: Brenda Fairfax  
Secretary: Alicia Barker  
Members at large: Sherri Smith, Tammy Brown

**Ex Officios Present**

Susan Adams, American Speech-Language-Hearing Association (ASHA)  
Tim Boyd, American Speech-Language-Hearing Association (ASHA)  
Kerri Philips, National Council of State Boards of Examiners for ASLP (NCSB)

**Legal Counsel Present**

Nahale Kalfas, Council of State Governments (CSG)

**Others Present**

Gregg Thornton, Rules Committee Chair

**Review and Adoption of Agenda\***

- C. Covert-ByBee reviewed the agenda and called for a motion to adopt the reordered agenda.
- **Motion:** S. Smith moved that the ASLP-ICC Executive Committee adopt the reordered agenda. V. Pullins seconded the motion. All Delegates voted in favor and the motion carried.

**Review and Adoption of Minutes**

- C. Covert-ByBee reviewed the October 28 meeting minutes and called for a motion to adopt the minutes.
- **Motion:** V. Pullins moved to adopt the October 28 meeting minutes. B. Fairfax seconded the motion. All Delegates voted in favor and the motion carried.

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**Rules Committee Report**

- G. Thornton shared that the Rules Committee has been meeting monthly.
- The Committee is currently reviewing a rule to be submitted to the Executive Committee at its January meeting on the Commission's privilege fee.
- Additional rules are being developed for criminal background checks. A discussion was held regarding the advocacy on that issue with the FBI and the SHARE Act.

**Finance Committee Report/ Discussion and Vote on Compact Privilege Fee\***

- B. Fairfax shared that the Finance Committee is recommending a fee of \$50. Authorize.net will be the credit card processor.
- K. Phillips asked how that amount was determined. K. Buckhout shared that the fee was selected by determining how many potential applications would be likely and the amount of funding the Commission would need to stand on its own.
- C. Covert-ByBee also shared that the Compact has the ability to assess the states a fee for participation in the Compact. Additional funding may be available from stakeholders.
- T. Brown shared the perspective of audiologists who have their licensing fees paid by the organization by which they are employed. N. Kalfas and C. Covert-ByBee reiterated the benefits of purchasing the compact privilege. T. Brown recommended a FAQ on the items taken into consideration.
- S. Adams asked about the compact privilege fee being charged multiple times privileges. N. Kalfas responded that the Commission thought about the equity of this decision and determined that it not equitable to charge the same price for someone with 1 privilege vs. 20 privileges.
- T. Boyd asked if the data system would be clear on the amount due to the state vs. the commission. N. Kalfas indicated that the system would list out the fees payable to the Commission and each state where a privilege is being purchased.
- T. Brown asked if the credit card vendor included encryption and hack insurance in the agreement. B. Fairfax indicated that they follow industry standards.
- **Motion:** A. Barker moved to recommend a \$50 Commission privilege to practice fee and send it to the full Commission for approval. B. Fairfax seconded the motion. All Delegates voted in favor and the motion carried.

**Discussion and Vote on 2023-2024 Budget Reconciliation\***

- N. Kalfas indicated that funding is based on line items in the budget. Unused funds are credited back to funders pursuant to the terms of the MOU.
- **Motion:** S. Smith moved to ratify the budget reconciliation as recommended by the Finance Committee. T. Brown seconded the motion. All Delegates voted in favor and the motion carried.

**Interim Director Update/Executive Director RFP Update**

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- C. Covert-ByBee shared that the Executive Director job posting will go out shortly.

**CSG MOU Update/Secretariat Contract**

- C. Covert-ByBee shared that the Commission is finalizing an agreement for K. Buckhout's services and is working with the Secretariat to continue the contract with NCSB.

**Committee/Public Comment and Adjourn\***

- C. Covert-ByBee asked if the public had any comments and moved to adjourn the Executive Committee by acclamation.
- C. Covert-ByBee adjourned the meeting at 1:07 PM EST.