

**ASLP-IC Executive Committee
Meeting Minutes
January 13, 2025**



Hosted via Teleconference from 12:00 PM – 1:00 PM EST

Agenda

12:00 PM – 12:05 PM	Welcome Call to Order Roll Call	Chair
12:05 PM – 12:10 PM	Review and Adopt Agenda* Approval of Executive Committee Meeting Minutes December 9, 2024* https://aslpcompact.com/wp-content/uploads/2025/01/ASLP-IC-Executive-Committee-Meeting-Minutes-Dec-9-2024.pdf	Chair
12:10 PM – 12:20 PM	Interim Director Report and Update on Executive Director RFP	Interim Director
12:20 PM – 12:30 PM	State Enactment and Legislative Business Update	Legislative Liaison
12:30 PM – 12:40 PM	Data System Development Update	I. Eliassen, CSG
12:40 PM – 12:50 PM	Executive Committee Member-at Large Vacancy Discussion Update on NCSB Secretariat Agreement	Chair, Legal Counsel
12:55 PM – 1:00 PM	Public Questions and Comment Adjourn	Chair

* Indicates agenda item requires Executive Committee vote

Welcome/Call to Order

- C. Covert-ByBee called the meeting to order at 12:05 PM EST.

Roll Call

- K. Buckhout called the roll.

Delegates Present

Chair: Claire Covert-ByBee

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Vice-Chair: Vickie Pullins
Treasurer: Brenda Fairfax
Secretary: Alicia Barker
Members at large: Tammy Brown

Delegates Absent

None

Ex Officios Present

Stephanie Czuhajewski, Academy of Doctors of Audiology (ADA)

Ex Officios Absent

Susan Adams, American Speech-Language-Hearing Association (ASHA)
Kerri Philips, National Council of State Boards of Examiners for ASLP (NCSB)

Legal Counsel Present

Nahale Kalfas, ASLP-ICC Legal Counsel

Others Present

K. Buckhout, Interim Director, The Council of State Governments (CSG)
I. Eliassen, The Council of State Governments (CSG)

Review and Adoption of Agenda*

- C. Covert-ByBee reviewed the agenda and called for a motion to adopt the agenda.
- **Motion:** V. Pullins moved that the ASLP-ICC Executive Committee adopt the agenda. T. Brown seconded the motion. All Delegates voted in favor and the motion carried.

Review and Adoption of Minutes*

- C. Covert-ByBee reviewed the December 9 meeting minutes and called for a motion to adopt the minutes.
- **Motion:** B. Fairfax moved to adopt the December 9 meeting minutes. A. Barker seconded the motion. All Delegates voted in favor and the motion carried.

Interim Director Report and Update on Executive Director RFP

- K. Buckhout reported the RFP for a new Commission Director is posted on compact website, Indeed.com and LinkedIn and the application window closes January 31, 2025 at 5 pm ET.

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- K. Buckhout reported receipt of 9 applications with at least 5 applicants meeting the minimum qualifications.
- Chair C. Covert-ByBee discussed the need for an Ad Hoc Committee to review applications and discuss which candidates to interview.
- The Executive Committee discussed scheduling the next meeting and set the next meeting for Monday, February 10 at 4 pm ET.
- N. Kalfas reported she, Chair C. Covert-ByBee, S. Adams and K. Buckhout are compiling information for a newsletter to be distributed to the commission and to state board/agency contacts.

State Enactment and Legislative Business Update

- K. Buckhout shared a text message on behalf of Legislative Liaison S. Adams that New Mexico, Nevada, New Jersey have active legislation to enact the compact and bills in Arizona and Texas are expected as well. Discussions about joining the compact have also occurred with officials in Oregon but no decisions have been made on whether legislation to enact the compact will be filed there this year.

Data System Development Update

- I. Eliassen reported that the development project just completed its 15th 2-week sprint. Work to develop user accounts is underway. The vendor is ready to work with state boards to begin initial onboarding work.

Executive Committee Member-at-Large Vacancy Discussion

- Chair C. Covert-ByBee reported the Executive Committee has 2 member-at-large vacancies and those positions need to be filled. K. Buckhout will send out a call to the commission and to state board contacts for nominations later this week.

Update on NCSB Secretariat Agreement

- MOU between NCSB and ASLP-ICC for Secretariat services was discussed. Invoice for services rendered is being reviewed by Legal Counsel, Interim Director and Chair before issuing payment for 2024 secretariat services.

Committee/Public Comment and Adjourn*

- Chair C. Covert-ByBee asked if any committee members had any comments or questions but there were none. No members of the public were in attendance.
- Chair. C. Covert-Bybee adjourned the Executive Committee by acclamation at 12:50 PM EST.