

**ASLP-IC Executive Committee  
Meeting Minutes  
February 10, 2025**



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Teleconference 4:00 PM – 5:00 PM

Register at: [https://us06web.zoom.us/meeting/register/\\_HQIoAHAQO2Shs3AyaulwA#/registration](https://us06web.zoom.us/meeting/register/_HQIoAHAQO2Shs3AyaulwA#/registration)

**Agenda**

4:00 PM – 4:05 PM	Welcome Call to Order Roll Call	Chair
4:05 PM – 4:10 PM	Review and Adopt Agenda*	Chair
	Approval of Executive Committee Meeting Minutes January 13, 2025* <a href="https://aslpcompact.com/wp-content/uploads/2025/01/ASLP-IC-Executive-Committee-Meeting-Minutes-Jan-13-2025.pdf">https://aslpcompact.com/wp-content/uploads/2025/01/ASLP-IC-Executive-Committee-Meeting-Minutes-Jan-13-2025.pdf</a>	
4:10 PM – 4:20 PM	Rules Committee: Review and Approve ASLP-IC Rule on Fees* <a href="https://aslpcompact.com/wp-content/uploads/2025/01/Chapter-4-ASLP-IC-Rule-on-Fees-DRAFT.pdf">https://aslpcompact.com/wp-content/uploads/2025/01/Chapter-4-ASLP-IC-Rule-on-Fees-DRAFT.pdf</a>	Chair, G. Thornton (Rules Chair)
4:20 PM – 4:22 PM	Certification of Permission for Closed Session	Legal Counsel
4:22 PM – 4:24 PM	Vote to Enter Closed Session*	Chair
4:24 PM – 4:48 PM	Closed Session: Committee Discussion of Executive Director Candidates and Interview Process	Interim Director
4:48 PM – 4:50 PM	Vote to End Closed Session*	Chair
4:50 – 4:55 PM	Discussion of Elections to fill Member-at-Large Vacancies on ASLP-IC Executive Committee	Chair
4:55 – 5:00 PM	Public Questions and Comment Adjourn	Chair

\* Indicates agenda item requires Executive Committee vote

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**Welcome/Call to Order**

- C. Covert-ByBee called the meeting to order at 4:09 PM EST.

**Roll Call**

- K. Buckhout called the roll.

**Delegates Present**

Chair: Claire Covert-ByBee  
Treasurer: Brenda Fairfax  
Secretary: Alicia Barker  
Members at large: Tammy Brown

**Delegates Not Present**

Vice-Chair: Vickie Pullins

**Ex Officios Present**

Susan Adams, American Speech-Language-Hearing Association (ASHA)  
Stephanie Czuhajewski, Academy of Doctors of Audiology (ADA)

**Ex Officios Not Present**

Kerri Philips, National Council of State Boards of Examiners for ASLP (NCSB)

**Legal Counsel Present**

Nahale Kalfas

**Others Present**

Keith Buckhout, Interim Executive Director  
Gregg Thornton, Rules Committee Chair  
Taylor James  
Candice Harrell

**Review and Adoption of Agenda\***

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- C. Covert-ByBee asked for a motion to reorder the agenda so that G. Thorton can speak before closed session.
- **Motion:** T. Brown moved that the Executive Committee adopt the reordered agenda along with updating the times of the meeting agenda. A. Barker seconded the motion. All Delegates voted in favor and the motion carried.

**Review and Adoption of Minutes**

- C. Covert-ByBee reviewed the January 13 meeting minutes and called for a motion to adopt the minutes.
- **Motion:** T. Brown moved to adopt the January 13 meeting minutes. A. Barker seconded the motion. All Delegates voted in favor and the motion carried.

**Rules Committee: Review and Approve ASLP-IC Rule on Fees**

- G. Thorton shared the Rules Committee's draft fee rule for granting a compact privilege. The Committee recommends setting the Commission privilege fee at \$50.
- If adopted by the Executive Committee, the rule will go to public comment before approval by the full Commission.
- C. Covert-ByBee asked for a motion to approve the rule.
- **Motion:** B. Fairfax moved to approve the rule. A. Barker seconded the motion. All Delegates voted in favor and the motion carried.

**Certification of Permission for Closed Session**

- N. Kalfas indicated that pursuant to section 8 (E)(5)(b) and (d) the Committee is authorized to go into closed session to discuss executive director candidates and the interview process.

**Vote to Enter Closed Session\***

- C. Covert-ByBee asked for a motion to go into closed session.
- **Motion:** A. Barker moved to go into closed session. B. Fairfax seconded the motion. All Delegates voted in favor and the motion carried.

**Closed Session: Committee Discussion of Executive Director Candidate and Interview Process**

**Vote to End Closed Session\***

- **Motion:** A. Barker moved to return to open session. B. Fairfax seconded the motion. All Delegates voted in favor and the motion carried.

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- C. Covert-ByBee asked for a motion to delegate and appoint ad Hoc committee members
- **Motion:** A. Barker moved to delegate authority to K. Buckhout and N. Kalfas and to appoint V. Pullins, B. Fairfax and S. Adams to the ad Hoc committee, with A. Barker and T. Brown as backup ad Hoc committee members. B. Fairfax seconded the motion. All Delegates voted in favor and the motion carried.

**Discussion of Elections to fill Member-at-Large Vacancies on ASLP-IC Executive Committee**

- There are currently two member-at-large vacancies on the Executive Committee. K. Buckhout shared the election process for the position.
- Recommendations should be sent to [director@aslpcompact.com](mailto:director@aslpcompact.com).

**Committee/Public Comment and Adjourn\***

- C. Covert-ByBee asked if the Committee or public had any comments.
- T. Brown asked about the ongoing Executive Meeting schedule. The Executive Committee has scheduled meetings on the 4<sup>th</sup> Monday of the month at 4:00.
- C. Covert-ByBee moved to adjourn the Executive Committee by acclamation and adjourned the meeting at 5:22 PM EST.