

**ASLP-IC Finance Committee  
Meeting Minutes  
August 21, 2025  
3:00-4:00 PM ET**



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Via Teleconference

Register for the meeting here: <https://us06web.zoom.us/meeting/register/i5wWtmtTT7eP1gTcI4ZeNw>

3:00 PM – 3:05 PM	Welcome/Call to Order	Committee Chair
3:05 PM – 3:10 PM	Roll Call	Executive Director
3:10 PM – 3:15 PM	Review and Adopt Agenda*	Committee Chair
3:15 PM – 3:20 PM	Review and Adoption of April 17, 2025 Minutes* <a href="https://aslpcompact.com/wp-content/uploads/2025/04/ASLP-IC-Finance-Committee-Meeting-Agenda-April-17-2025.pdf">https://aslpcompact.com/wp-content/uploads/2025/04/ASLP-IC-Finance-Committee-Meeting-Agenda-April-17-2025.pdf</a>	Committee Chair
3:20 PM – 3:50 PM	Discussion of Annual Business Meeting Finance Committee Report	Committee Chair
3:50 PM – 3:55 PM	Discussion of next monthly meeting and future business	Committee Chair
3:55 PM – 4:00 PM	Public Comment Adjourn*	Committee Chair

\* Indicates agenda item requires Finance Committee vote

\*\*Indicates agenda item requires a possible Finance Committee vote

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**Welcome/Call to Order**

B. Fairfax called the meeting to order at 3:05 PM ET.

**Roll Call**

L. Edwards-Gaither called roll.

**Delegates Present**

Chair: Brenda Fairfax (NC)

Denise Brown (NC)

Jolie Jones (LA)

Carrie Mills (TN)

Letitia White-Minnis (MO)

### **Finance Committee Delegates Absent**

Claire Covert-ByBee (NE), ex-officio

### **Legal Counsel Present**

Nahale Kalfas

### **Others Present**

Lesley Edwards-Gaither, Executive Director

### **Review and Adoption of Agenda\***

- B. Fairfax asked for a motion to adopt the agenda.
- **Motion:** C. Mills moved that the agenda be adopted. L. White-Minnis seconded the motion. All Delegates voted in favor and the motion carried.

### **Review and Adoption of Minutes\***

- B. Fairfax asked for a motion to adopt the April 17, 2025, Finance Committee meeting minutes.
- L. White-Minnis indicated her name was misspelled in the minutes.
- **Motion:** L. White-Minnis moved that the minutes be adopted as amended. C. Mills seconded that motion. All Delegates voted in favor and the motion carried.

### **Discussion of Annual Business Meeting Finance Committee Report**

- B. Fairfax led a review of the approved 2025-2026 operating budget. This budget will be presented to the Commission during the ASLP-IC Annual Business Meeting in September.
- B. Fairfax noted that headings on this budget should match the heading in the budget presented in the Annual Report.
- N. Kalfas reported that ASLP-IC Commission Chair Claire Covert-ByBee will report on the FY 25-26 budget during the Annual Business meeting.

### **Discussion of next monthly meeting and future business**

- N. Kalfas shared the line item for Executive Director is under review, and the Chair of the ASLP-ICC, in consultation with the Finance Chair. If there
- B. Fairfax proposed the next Finance Committee meeting to occur in October after the Annual Business Meeting.
- N. Kalfas indicated that B. Fairfax's term as Treasurer is ending in October. The Commission and Finance Committee are grateful for her service.
- L. Edwards-Gaither shared the nominations period for ASLP-ICC Treasurer is now open and closes August 29, 2025.

### **Public Comment and Questions**

- B. Fairfax asked if there were public comments. There were none.

### **Adjourn\***

- B. Fairfax asked if there was any other business to share. Seeing none, she asked for a motion to adjourn the Finance Committee meeting.
- **Motion:** J. Jones moved to adjourn the meeting. C. Mills seconded the motion. All Delegates voted in favor and the motion carried.
- B. Fairfax adjourned the meeting at 3:26 PM ET.